

BYLAWS OF THE FRONT RANGE PC USERS GROUP

Adopted March 3, 2009

ARTICLE I

Name and Objective

The Front Range PC Users Group, a nonprofit corporation under the Colorado Nonprofit Corporations Act, has as its objective the provision of an educational and scientific forum for members of the microcomputer community for their mutual benefit, increasing understanding, and better utilization of the microcomputer and its applications. Hereinafter, this nonprofit corporation is referred to as the "Group," or "FRPCUG."

Article II.

Membership

Section 1

The Group shall consist of Regular Members, Institutional Members, Student Members, and any special categories of members created by the Executive Board.

Section 2

Regular Members shall consist of all individuals who pay stipulated annual dues as determined by the Executive Board. They have the right to participate in FRPCUG activities, receive regular issues of the official publications of FRPCUG and the right to vote on issues concerning the composition, the purposes and the commitments of FRPCUG. Regular Members shall have the right to access the Members Only page(s) of the FRPCUG website, and the right to borrow at no charge hardware, software or books owned by FRPCUG. Regular Members are required to comply with the lending policies and procedures associated with each item or class of items borrowed. Applicants for Regular Membership shall apply in writing and be accepted upon receipt of the required fee for such membership.

Section 3

With the exception of the voting privilege, Regular Membership rights of an individual extend to members of his or her immediate family. Immediate family shall be defined as a spouse and any minor children, or in the case of a minor member, the parents and siblings. Each Regular Membership is entitled to one vote. The right shall be exercised by only one family member in each issue calling for a general membership vote.

Section 4

Institutional Members shall consist of all organizations who pay stipulated annual dues, as determined by the Executive Board, to FRPCUG each year. Institutional members shall designate in writing one individual to exercise Institutional Membership rights and privileges. Other persons from the organization may attend club functions but do not hold the voting privilege. Only the designated representative of the Institution shall have the right to access the Members Only page(s) of the FRPCUG website, and the right to borrow at no charge hardware, software or books owned by FRPCUG. The designated Institutional Member representative may borrow FRPCUG property for use by others in the Institution. However, all members of the Institution are required to comply with the lending policies and procedures associated with each item or class of items borrowed.

Institutional Members shall have one vote, and that vote shall be cast only by the designated representative.

Applicants for Institutional Membership shall apply in writing and be accepted upon receipt of the required fee for such membership.

Section 5

Student members shall consist of all individuals who are students at local colleges, universities or public schools. Applicants for Student Membership shall apply in writing and be accepted upon receipt of the required fee for such membership and proof of current enrollment in classes (such as a current ID card or similar document). Student Membership fees are discounted from the Regular Membership fee at a rate determined by the Executive Board.

Student members receive the same membership rights and privileges as Regular Members and are required to exercise the same responsibilities as Regular Members.

Section 6

The Executive Board will be empowered to designate certain persons to special classifications of membership such as emeritus and honorary, the merits of such persons to be considered individually.

Section 7

The Executive Board may affiliate FRPCUG with any group having related goals upon approval of a voting majority of the membership.

Section 8

Membership in FRPCUG shall not be denied anyone based upon race, age, creed, sex, religion or disability.

Section 9

Membership in the Group is open to anyone interested in microcomputers. Furthermore, personal ownership of a microcomputer is not required for membership.

Article III

Officers and Executive Board

Section 1

The officers of FRPCUG, chosen from among the Regular Membership, shall consist of a President, a Vice President, a Treasurer and a Secretary. The officers shall be elected by the Members.

Section 2

The President shall serve for a term of one year, and if not re-elected, a subsequent term of Past President. The Vice President, the Treasurer and the Secretary shall serve a term of one year. There is no limit to the number of terms which an Officer may serve.

Section 3

The Executive Board, the governing body of FRPCUG, shall consist of the current Officers, the immediate Past President, the Publications Editor, the Librarian, the Webmaster(s), the Educational Director and the Membership Coordinator.

Section 4

Any vacancy among the Officers of FRPCUG or other Executive Board positions shall be filled by appointment action of the Executive Board for the period remaining in the current term of the position.

Article IV

President

The President shall:

Be the principal executive officer of the Front Range PC Users Group (FRPCUG) and, subject to the Executive Board's control, shall supervise and control all of the business and affairs of the FRPCUG. When present, he or she shall preside over all meetings and over all Executive Board meetings. With the Secretary or other officer of FRPCUG authorized by the Executive Board, he or she may sign contracts or other instruments (including State and Federal tax returns) that the Executive Board has authorized to be executed, except when the signing and execution thereof has been expressly delegated by the Executive Board or by these Bylaws to some other officer or

agent of FRPCUG or is required by law to be otherwise signed or executed by some other officer or in some other manner.

Have charge and custody of and be responsible for all FRPCUG funds and securities.

Receive and give receipts for monies due and payable to FRPCUG from any source whatsoever, and deposit all such monies in the name of FRPCUG in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of these Bylaws.

Issue checks on FRPCUG bank accounts or cash payments from FRPCUG bank accounts to pay for services provided to FRPCUG or to pay for Executive Board member expenses in accordance with these Bylaws.

The President may designate in writing an alternate Executive Board member or members to execute the financial obligations of FRPCUG, consistent with industry standard accounting practices.

In general, he or she shall perform all duties incident to the office of the President and such other duties as may be prescribed by the Executive Board from time to time.

Article V

Vice President

In the event of absence or disability of the President, the Vice President shall perform the duties of the President at all meetings of FRPCUG and the Executive Board.

Article VI

Treasurer

The Treasurer shall:

Provide a report of the financial status of FRPCUG at each Executive Board meeting.

In general perform all of the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him or her by the President or by the Executive Board.

Article VII

Secretary

The Secretary shall:

Keep the minutes of all General and Executive Board minutes in one or more books provided for that purpose; or, if kept electronically, shall make backup copies of such minutes on a consistent schedule and in a manner consistent with accepted industry practice for electronic backups of such documents.

See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law.

Be custodian of the corporate records, the execution of which on behalf of FRPCUG is duly authorized.

Accept ballots and announce the results of elections.

In general, perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him or her by the President or by the Executive Board.

Article VIII

Executive Board

Section 1

The Executive Board shall have responsibility for the affairs of FRPCUG as delegated by its membership.

Section 2

It shall be the duty of the Executive Board to appoint individuals to serve as Publications Editor, Educational Director, Membership Coordinator, Librarian and Webmaster(s). Nothing shall prevent an individual from serving in more than one of these positions, concurrently or consecutively.

Section 3

The Executive Board shall have the power to appoint standing or special committees and/or individuals as required.

Section 4

The Executive Board shall keep a record of its meetings.

Section 5

Any Executive Board member may be reimbursed actual and reasonable expenses, when supported with receipts, for expenses in support of FRPCUG activities.

Article IX

Special Interest Groups

Section 1

Special Interest Groups (SIGS) are formed to support the purposes of FRPCUG in a specific area of interest which has not already been addressed or which needs greater emphasis.

Section 2

Membership in SIGS is open to all Members of FRPCUG, and to members of the local community at large, whether members in good standing or not.

Section 3

A SIG leader is chosen from Members of the SIG. The Leader is expected to provide at least a one year commitment, but may serve as long as desired.

Article X

Nominations and Elections

Section 1

Elections for FRPCUG Officers shall be held during the month of December.

Section 2

Nominations for elected Officers will be received by the Executive Board during the November General meeting. Any nominations must be of a Regular Member in good standing. Any Regular Member in good standing may nominate a candidate for office.

Section 3

The Executive Board will certify and announce the candidates to Members prior to the December meeting.

Section 4

Each Regular Member, designated Institutional Member representative and Student Member in good standing and present at the December General meeting shall be entitled to vote for one candidate for each vacancy. The election shall be held at the December General Meeting. Ballots will be totaled and the results announced at the December General Meeting. Election to offices shall be by simple majority of ballots cast.

Members in good standing may request from the Secretary a paper absentee ballot up to three (3) calendar days prior to the election at the December General Meeting. A paper absentee ballot must be postmarked at least one (1) business day prior to the election held at the December General Meeting. A member may submit an absentee ballot via email (in place of a paper ballot submitted via postal service) to the Secretary up to eight (8) hours prior to the election held at December General Meeting.

Article XI

Meetings

Section 1

General membership meetings shall be held monthly or as directed by the Executive Board. The General Meeting shall be for the purpose of transacting the business of FRPCUG.

Section 2

Special meetings of FRPCUG may be called at any time by the President of FRPCUG, or by the Executive Board, or upon written request of one-fourth of the Regular Members.

Section 3

Advance announcement of each meeting of the Members shall be given at least three (3) calendar days prior to the meeting unless such meetings are scheduled for the same time and place each month.

Section 4

Executive Board meetings shall be held monthly or as directed by the Executive Board. Any Member in good standing may attend Executive Board meetings, but may not vote on issues considered by the Executive Board.

Article XII

Dues

Section 1

Annual Dues for each membership category shall be set by the Executive Board. Payment shall be made annually and are due in November of each year. Members joining after November will be assessed a pro-rata payment according to a schedule established by the Executive Board.

Section 2

The name of any FRPCUG member who has not paid his or her annual dues within forty five (45) days of the due date shall be removed from the general membership roster and shall no longer be considered a member in good standing.

Article XIII

Quorum

Section 1

A quorum for any General meeting shall consist of the members present but not less than ten (10) percent of the total regular membership.

Section 2

A quorum for any Executive Board meeting shall consist of the Executive Board members present but shall not be less than three (3).

Article XIV

Amendments

Amendments to the Bylaws may be proposed by the Executive Board or by a majority vote of members at a General meeting. Proposed amendments must be ratified at a General meeting by a simple majority of the votes cast.

Article XV

Fiscal Year

The fiscal year of FRPCUG shall be determined by the Executive Board in accordance with efficient accounting procedures.

Article XVI

Rules of Order

The rules contained in the most recent edition of Robert's Rules of Order, newly revised, shall be used as a guide for all General and Executive Board meetings except as to those matters where such rules are inconsistent with the Articles of Incorporation, or these Bylaws.